

## Directions for Completing Goal Attainment Scale

### To be completed at first meeting (before September 15, 2007):

1. Develop *one* Study Group Goal with your Study Group Team Members to measure your Instructional Strategy's impact on students and write this under "Study Group Goal". (Ex: "Students will increase reading fluency" or "Students will demonstrate increased motivation in music class.")
2. As a team, design an assessment (rubric, checklist, project, etc.) that will measure student learning of your group goal. Your assessment may need to vary by grade level, but can still use the same standard of measurement (Ex: a "5" in Kindergarten might mean writing a complete sentence and a "5" in 8<sup>th</sup> grade might mean writing a paragraph with five sentences, a topic and concluding sentence.)
3. Start at Level 3 (Expected level of success) on the table and write in what the expected level of performance or growth that you can realistically expect over the course of your Study Group based on your rubric. It may be based on a growth you expect (pre/post assessments) or a final project/assessment. *Examples: "Students will receive 70% (or 7/10 points) or better," "Students will gain 3 points on the writing rubric," or "Students will identify 8 of the 10 vocabulary words."*
4. Go to Level 5 (Best anticipated success) and write in what level of attainment would far exceed your group expectations.
5. Go to Level 1 (Most unfavorable success) and complete.
6. Go to Level 4 (More than anticipated success) and determine the half way point between Levels 3 and 5.
7. Go to Level 2 (Less than expected success) and determine the half way point between Levels 1 and 3.
8. Send copy of GAS to CFE by September 15, 2007.

### Before the Final Meeting:

9. Distribute the "Team Member Data Sheet" and "Team Member Final Results" sheets to Team Members. Teachers should use the "Team Member Data Sheet" to record the final results on the "Study Group Goal Attainment Scale"
10. Team Members should transfer the number of students that achieved in each level on the "Team Member Final Results." (Example: 5 students achieved at Level 5, 8 at Level 4, etc.)

### To be completed at final meeting (submitted to CFE by December 1, 2007)

11. Coaches gather both forms from all Team Members. The Study Group Coach should use these results to add up the total number of students that achieved at each level and record the numbers in the appropriate column.
12. Attach the Team Member data and submit them with all other documentation mailed by December 1, 2007.

*Please call Sarah at (312) 670-2037 if you are having any difficulty and we will work through it together!*